Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City

PURCHASE ORDER

Supplier:	**HI CARS, INC. UNDER THE TRADE NAME OF HONDA CARS GREENHILLS**	**P.O. #**	**026-07-083**
Address:	351 Shaw Blvd., cor. Pilar St., Addition Hills 1550, Mandaluyong City	**Date:**	July 7, 2026
TIN:	691-855-579-00000 Bank:		
Account No.:	Fax:	**Mode of Procurement:**	
Telephone:	Email aabaltazar@yqccars.com		Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OFFICE OF THE SOLICITOR GENERAL**	**Delivery Term:** w/in thirty (30) days upon receipt of Purchase Order (PO)
Date of Delivery:	**Payment Term:** Cash Payment

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1		**PREVENTIVE MAINTENANCE SERVICE : 90,000 KM CHECK-UP 11TH YEAR HONDA MOBILIO 1.5 RS NAVI CVT WITH PLATE NO. SAB 5091**			
		a. Labor			
	lot	PM 4.5-years	2.500	Php 760.00	Php 1,900.00
	lot	Quality Inspection	0.500	Php 0.00	Php 0.00
	lot	Fuel System/Oil Flushing	1	Php 1,964.29	Php 1,964.29
	lot	Engine Decarbonizer	1	Php 1,696.43	Php 1,696.43
	lot	Miscellaneous	1	Php 356.25	Php 356.25
	lot	Materials	1	Php 325.89	Php 325.89
	lot	Complete Washing (Medium)	1	Php 1,339.29	Php 1,339.29
					Php 7,582.15
		b. Parts			
	pc	Cartridge, Oil Filter	1	Php 427.13	Php 427.13
	pc	Washer, Drain Plug	1	Php 35.52	Php 35.52
	pc	SP 0W20 FS SH 4L	1	Php 2,888.39	Php 2,888.39
					Php 3,351.04
		SUBTOTAL			**10,933.19**
		VAT (12%)			**1,311.98**
		Note: *The service provider shall provide a warranty period of one (1) month after completion of the repair. In case of any defects in performance within the scope of work during the warranty period, the unit shall be returned to the supplier for re-diagnosis and repair, free of charge.*			
		The following shall deemed to form and construed as part of this agreement: I. Quotation II. Other documents as may be required by laws.			
Total Amount in Words:		**TWELVE THOUSAND TWO HUNDRED FORTY FIVE AND 17/100 PESOS ONLY**			**Php 12,245.17**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
CAO, Administrative Division

Conforme: Annaliza A. Baltazar
(Signature over printed name)

07-13-24
(Date)

EDITHA R. BUENDIA
Director IV, HRMAS